

MINUTES OF MEETING OF BOARD OF SEWER COMMISSIONERS

Date of Meeting: June 25,, 2015
Date of Transcription: July 27, 2015
Transcribed by: Commissioners James Giberti/Rebecca Benitez-Figueroa

1. CALL MEETING TO ORDER

The meeting was called to order by Chairman Jordan at 6:30 pm

MOTION: Commissioner Bronk moved to nominate James Giberti as Clerk pro-temp.
Commissioner Jordan seconded.

VOTE: 2-1-0 (Commissioner Giberti opposed)

2. ROLL CALL

Sewer Commissioners Present: Marilyn J. Jordan
Donna M. Bronk
James R. Giberti

Sewer Commissioners Absent: Susan J. Sweeney
Malcom R. White

Others present: Guy Campinha, Sewer Superintendent

3. APPROVAL OF MEETING MINUTES (none)

4. CITIZENS PARTICIPATION

a) Deb McConnell, 36 Bat Pointe Dr. Ext. , Onset – Interim President Bay Pointe Village Condo Homeowners' Association.

Ms. McConnell informed the Commissioners about the pump station at Bay Pointe. With the new development beginning, approximately 60 units will be tying into the system that the pump station controls. The use of grinder pumps for these units will not impact the pump station. There will also be 34 Town House units and grinder pumps are preferred.

Note: Superintendent Campinha to provide Commissioners with a copies of the Board of Selectmen's minutes regarding the action taken by the Selectmen

5. SEWER BUSINESS

a) Abatements

1. Application of Deborah Wentworth – 85 Pinehurst Drive (rear)

MOTION: Commissioner Giberti moved to place the account on hold effective March 1, 2015 for the 1st half FY2016. Commissioner Bronk seconded.

VOTE: 3-0-0 (Unanimous)

2. Application of Kurt & Jennifer Chisser – 23 Parkwood Dr.

Discussion ensued regarding how far back the Board can abate a bill. Mr. Campinha explained that he could only go back 1 year according to the Town Accountant.

MOTION: Commissioner Giberti moved to grant the abatement of \$596.00 for the 1st and 2nd half of the FY2015. Commissioner Bronk seconded.

VOTE: 3-0-0 (Unanimous)

b) Transfer of Funds

Mr. Campinha explained the request for the transfer of \$111,367.48 from the reserve fund to the sludge and electricity account to pay unforeseen expenses. Sludge account - \$46,639.20 and Electricity account - \$64,728.28.

Commissioner Giberti informed the Board that the proper paperwork was not completed for the transfer per the Town Accountant. The correct forms were given to the Commissioner Giberti by the Town Accountant. Mr. Campinha stated that the Town Administrator instructed him to bring the request to the Sewer Commissioners. Discussion ensued. No action to be taken until the necessary paperwork has been completed. A special meeting may be needed to vote of the transfer of funds.

Mr. Campinha mentioned that the check for \$41,000 will be issued as settlement of a lawsuit.

6. SEWER SUPERINTENDENT'S REPORT

1) Odor atomizers:

- Poles are in and cemented, electric ready, water ready and to be completed this week;
 - Top rails installed, atomizer lines installed, control panel pallet set up.
 - Training scheduled for Monday the 29th and will be operational the 29th.

2) Repaired infiltration and inflow at 13th street pump station in Weweantic area.

3) Granicus:

- changing the interactive portal from a 18 month contract/agreement to a 12 month agreement and adding definitive language about our expectations about training and ongoing maintenance as needed.

4) Installing flow meter, level indicator at manhole tomorrow in the Swifts Beach project

5) Sent the Board the response from CDM Smith:

- Mr. Casey believes there is no reason not to sign Contracts 1 and 2 to close out paperwork required by Mass DEP.

6) Capital projects for fiscal 2015:

- 1) generators at 3 pump stations installed and operational
- 2) rooftop a/c filter on Blower building installed and operational

3) clarifiers 1 and 2 coated and on line (clarifier #2 floor need crack fixed this off season no charge)

4) Blower VFD replacement #2 completed and on line, #3 cabinet and VFD (variable frequency drive) installed waiting for power install, balance to be encumbered from FY2015 Capital budget.

5) Blower #2 motor operational and on line.

7) Pump station connection/communication to plant.

- Scada plant antenna installed. Installing antennas at 3 pump stations existing in Scada and connecting existing CPU units and adding one CPU at one pump station (Depot, Hynes, Narrows). Balance to be encumbered from FY2015 Capital budget.

8) Camera purchased and being installed into camera truck.

We will have finalized and encumbered all funds from the 2015 Capital budget as needed and will present to the Board at a future date.

9) I would like to recommend to the Board that we place Accounts No. 738530 and 738531 - 165 Swifts Beach Road on hold.

- Met new owner (purchased yesterday) and discussed with Mr. Dave Moore (Building Inspector) that the building has been vacant since 2010 and a zoning meeting and major upgrade would be needed before the building could be occupied. Mr. Moore suggested it could take 3-4 months for zoning and longer for rehabilitation.

MOTION: Commissioner Giberti moved to place on hold Accounts No. 738530 and 738531 - 165 Swifts Beach Road until renovations are completed. Commissioner Bronk seconded.

VOTE: 3-0-0 (Unanimous)

7. UNFINISHED BUSINESS AND GENERAL ORDERS (Unanticipated Items)

a) Commissioner Jordan questioned if the Town is on the insurance policy for the turbines that will be traveling over the roads. Mr. Campinha working on getting on the insurance policy.

b) Bourne Sewer Commissioner meeting. Chairman Jordan will contact the Bourne chairman to establish possible meeting dates.

c) Chairman Jordan requested status of CPower agreement.

d) Green Seal Agreement to be signed by the Commissioners at the July 9th meeting.

e) Chairman Jordan presented copy of letter to be sent to the Town Administrator Derek Sullivan and Collector/Treasurer John Foster requesting meeting to discuss the indirect costs.

MOTION: Commissioner Giberti moved that the letter be sent to the Town Administrator and the Collector/Treasurer requesting meeting regarding indirect costs. Commissioner Bronk seconded.

VOTE: 3-0-0 (Unanimous)

f) Chairman Jordan briefly addressed the citation regarding 19 Barlow Avenue foreclosure.

g) Chairman Jordan stated she is waiting for a letter from the Mass. Dept. of Revenue-Municipal Law Division regarding betterment tax recovery from sale of foreclosed property.

h) Chairman Jordan briefly addressed an article in the newspapers regarding previous action taken by the Board on an abatement request of Ms. Ferris.

8. NEW BUSINESS

a) Chairman Jordan stated that the Finance Director, Mr. Foster, needs to develop an agreement between the Water Pollution Control Facility and the Town regarding the formula for calculating the indirect costs charged to the WPCF Enterprise Fund. This Agreement needs to in place by September 1, 2015 in order for the Board to consider for setting the user rates and the FY17 Budget.

9. NEXT MEETING DATE AND TIME

No meeting for July 2, 2015. The next meeting scheduled will be July 9, 2015 at 6:30 p.m.

10. ADJOURNMENT

MOTION: Commissioner Bronk moved to adjourn. Commissioner Giberti seconded.
VOTE: 3-0-0 (Unanimous)

Respectfully submitted

Rebecca Benítez-Figueroa

Department Assistant

Attest:



James R. Giberti, Clerk pro-temp
BOARD OF SEWER COMMISSIONERS

Date Signed: 7/30/2015

Date sent to the Town Clerk: 8/3/2015